

**FAVERSHAM TOWN COUNCIL  
DRAFT BUDGET REPORT  
2020/2021**

	<b>2019/2020</b>	<b>2020/2021</b>
Tax Base Rate	6,357.73	6363.72
Band D Rate	57.99	78.053
Band D Rate per week	1.115	1.501
		<b>Budget</b>
<b>100 Income</b>		
1076 100 Precept	368,684	496,710
1210 200 Carnival Night Income		250
1300 230 Guildhall Lettings	1,000	1,000
1750 230 Guildhall Weddings	2,000	2,000
1410 240 Belvedere Road Moorings	2,000	3,000
1410 240 Town Jetty Moorings		500
1650 265 Transport Weekend Income	5,000	2,000
1900 280 Other Income	500	200
1310 290 12 Market Place Income		2,000
1090 Bank Interest	100	200
	<b>379,284</b>	<b>507,860</b>
<b>200 Civic</b>		
4000 Annual Meeting & Civic Service	2,000	2,000
4005 Carnival Night Expenditure	600	300
4010 Deputy Mayor's Allowance	300	300
4015 Industrial Bowls Competition	200	300
4020 Mayoral Allowance	1,800	1,800
4025 Mayoral Expenses	2,500	2,500
4030 Honorary Freeman	100	100
	<b>7,500</b>	<b>7,300</b>
<b>210 Staffing &amp; Professional</b>		
4100 Salaries	105,000	113,000
4110 PAYE/National Insurance	25,000	25,500
4115 Pension	25,000	25,500
4120 Staff Training	1,950	3,000
4130 Cllrs Training	2,000	2,000
4135 Audit	2,500	2,500
General Reserves		7,120
	<b>161,450</b>	<b>178,620</b>
<b>220 Office and Administration</b>		
4105 Payroll	200	220

4145	Insurances	5,500	4,000
4150	Subscriptions	2,200	2,200
4155	Electoral Provision	9,000	10,000
4160	Bank Charges	100	100
4180	Hygiene	-	600
4220	Office Equipment	1,500	1,500
4225	IT	1,200	2,000
4226	Faversham.org	1,000	1,000
4230	Postage & Stationery	2,450	2,450
4234	Printing	-	1,600
4235	Printing & Advertising	1,000	1,000
4245	Meetings	500	500
4250	Newsletter	5,300	5,600
4650	Website	240	600
4950	Omega Cashbook	-	550
		<hr/>	
		30,190	33,920

### 230 The Guildhall

	Wedding advertising		1,000
4200	Rates	3,000	3,200
4205	Electricity	1,500	1,500
4210	Water	250	250
4215	Telephone/Alarm Lines	500	250
4300	Clock Maintenance	250	250
4305	Maintenance	5,000	5,000
4306	Alarm Maintenance	-	700
4310	Window Cleaning	400	400
4325	Guildhall Lift Maintenance	1,400	1,500
4330	Reserves	2,500	2,500
		<hr/>	
		14,800	16,550

### 240 Moorings

4205	Electricity	120	120
4210	Water	100	130
4270	Town Jetty	14,000	-
4305	Maintenance	3,500	3,500
		<hr/>	
		17,720	3,750

### 245 Facilities Manager

4125	Uniform	100	100
4170	Vehicles	-	1,000
4175	Vehicle Fuel	-	500
4215	Telephone/Alarm Lines	600	600
4255	Caretaker Training	500	-
4260	Caretaker Equipment	1,000	1,500
4811	Tikspac	260	260

	Storage Container		1,200
		2,460	5,160
<b>250 Grants</b>			
4500	Community Grants	26,000	18,000
	Community Event Grants		12,000
		26,000	30,000
<b>260 Economic Business Development</b>			
4600	Website/Social Media	6,420	-
	FTC Joint Marketing Initiative		5,000
4605	What's On Guide	200	1,000
4615	Faversham Walks Leaflets	1,500	1,000
4635	Advertising	1,000	1,000
		9,120	8,000
<b>265 Events</b>			
4885	Festival of Transport	5,000	5,000
	FTC Event VE Proms		2,000
4905	Community Events General	3,000	3,000
4925	Food Festival	2,000	2,000
		10,200	12,000
<b>280 Special Projects</b>			
	Neighbourhood Plan		20,000
4805	Youth Facilities	2,000	10,000
4825	Special Projects	3,500	3,500
4830	Allotments	10,000	10,000
4835	Magna Carta	10,000	25,000
4860	Heritage Project	10,000	-
4870	20's Plenty	5,000	28,000
4890	Swing Bridge (PWL)	7,000	11,500
4895	Skate Park	3,000	-
4900	Charter Storage	1,200	1,200
	Hanging Baskets		3,000
	Youth Work		30,000
	Green roofs for bus stops		5,000
	General mitigation		5,000
	Green Events		5,000
	Repairs to bollards and signage		1,000
	Public Spaces Projects		10,000
	Faversham CLT (homelessness)		25,000
		51,700	193,200

**290 12 Market Place Premises**

4200	Rates	6,100	7,500
4205	Electricity	1,250	4,000
4210	Water	500	2,300
4215	Telephone/Alarm Lines	-	1,200
4290	Loan Repayment	21,750	43,500
4305	Maintenance	5,000	5,000
4306	Alarm Maintenance	500	650
	Lift Maintenance		850
4310	Window Cleaning	120	360
	Capital Project Heaters		4,500
	Capital Project External Lighting		2,400
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		35,220	72,260

**TOTALS**

	100 Income		507,860
	200 Civic		7,300
	210 Staffing and Professional		178,620
	220 Office and Administration		33,920
	230 Guildhall		16,550
	240 Moorings		3,750
	245 Caretaker		5,160
	250 Grants		30,000
	260 Economic Development		8,000
	265 Events		12,000
	280 Special Projects		193,200
	290 12 Market Place Premises		72,260
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			560,760
<b>Less</b>	EMR Youth		21,900
	Heritage/Magna Carta		18,000
	Neighbourhood Plan		10,000
	Hanging Baskets		3,000
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			52,900

Control for balanced budget

Louise Bareham  
Town Clerk  
13/01/2020

**FAVERSHAM TOWN COUNCIL**  
**EARMARKED RESERVES**  
**2020/2021**

<b>Account</b>	<b>31/03/2020</b>	<b>Committed 2020/21</b>
321 EMR Election Fund	16,000.00	15,000.00
322 EMR Front Brents Jetty	18,603.00	
323 EMR Guildhall & Artefacts	25,443.00	
324 EMR Regalia Fund	1,408.59	
326 EMR Public Spaces	3,972.00	
327 EMR Planting Fund	3,265.40	3,000.00
328 EMR Youth and Recreation	21,900.00	21,900.00
338 EMR Neighbourhood Plan	10,451.90	10,000.00
329 Magna Carta/Heritage Hub	18,000.00	18,000.00
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	119,043.89	67,900.00



## Detailed Income &amp; Expenditure by Budget Heading 13/01/2020

Month No: 9

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>100 Income</u>						
1076 Precept	368,684	368,684	0			100.0%
1090 Bank Interest	398	100	(298)			398.2%
Income :- Income	<u>369,082</u>	<u>368,784</u>	<u>(298)</u>			<u>100.1%</u>
<b>Net Income</b>	<u><b>369,082</b></u>	<u><b>368,784</b></u>	<u><b>(298)</b></u>			
<u>200 Civic</u>						
1210 Carnival Night Income	305	250	(55)			122.0%
Civic :- Income	<u>305</u>	<u>250</u>	<u>(55)</u>			<u>122.0%</u>
4000 Annual Meeting & Civic Service	3,404	2,000	(1,404)		(1,404)	170.2%
4005 Carnival Night Expenditure	252	600	348		348	42.0%
4010 Deputy Mayor's Allowance	23	300	278		278	7.5%
4015 Industrial Bowls Competition	316	200	(116)		(116)	157.8%
4020 Mayoral Allowance	1,050	1,800	750		750	58.3%
4025 Mayoral Expenses	1,393	2,500	1,107		1,107	55.7%
4030 Honorary Freeman	0	100	100		100	0.0%
Civic :- Indirect Expenditure	<u>6,437</u>	<u>7,500</u>	<u>1,063</u>	<u>0</u>	<u>1,063</u>	<u>85.8%</u>
<b>Net Income over Expenditure</b>	<u><b>(6,132)</b></u>	<u><b>(7,250)</b></u>	<u><b>(1,118)</b></u>			
<u>210 Staffing &amp; Professional</u>						
1200 Grants Received	500	0	(500)			0.0%
Staffing & Professional :- Income	<u>500</u>	<u>0</u>	<u>(500)</u>			
4100 Salaries	68,125	105,000	36,875		36,875	64.9%
4110 PAYE/National Insurance	15,599	25,000	9,401		9,401	62.4%
4115 Pension	21,061	25,000	3,939		3,939	84.2%
4120 Staff Training & Expenses	819	1,950	1,131		1,131	42.0%
4130 Cllrs Training & Expenses	1,159	2,000	841		841	58.0%
4135 Audit	2,512	2,500	(12)		(12)	100.5%
4165 Planning Consultancy Fee	86	0	(86)		(86)	0.0%
Staffing & Professional :- Indirect Expenditure	<u>109,361</u>	<u>161,450</u>	<u>52,089</u>	<u>0</u>	<u>52,089</u>	<u>67.7%</u>
<b>Net Income over Expenditure</b>	<u><b>(108,861)</b></u>	<u><b>(161,450)</b></u>	<u><b>(52,589)</b></u>			
<u>220 Office and Administration</u>						
4105 Payroll	131	200	69		69	65.6%
4145 Insurances	3,586	5,500	1,914		1,914	65.2%
4150 Subscriptions	1,777	2,200	423		423	80.8%
4155 Electoral Provision	0	9,000	9,000		9,000	0.0%

## Detailed Income &amp; Expenditure by Budget Heading 13/01/2020

Month No: 9

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4160 Bank Charges	(200)	100	300		300	(200.4%)
4180 Hygiene	154	0	(154)		(154)	0.0%
4200 Rates	3,642	6,100	2,458		2,458	59.7%
4205 Electricity	0	1,250	1,250		1,250	0.0%
4210 Water	0	500	500		500	0.0%
4215 Telephone/Alarm Lines	498	1,800	1,302		1,302	27.7%
4220 Office Equipment	903	1,500	597		597	60.2%
4225 IT	3,732	1,200	(2,532)		(2,532)	311.0%
4226 Faversham.org	465	1,000	535		535	46.5%
4230 Postage & Stationery	1,652	2,450	798		798	67.4%
4234 Printer	1,806	0	(1,806)		(1,806)	0.0%
4235 Printing & Advertising	248	1,000	752		752	24.8%
4245 Meetings	289	500	211		211	57.8%
4250 Newsletter	2,770	5,300	2,530		2,530	52.3%
4290 Loan Repayment	0	21,750	21,750		21,750	0.0%
4650 Website	272	240	(32)		(32)	113.3%
4950 Omega Cashbook	509	0	(509)		(509)	0.0%
4955 Local Council Award Scheme	300	0	(300)		(300)	0.0%
Office and Administration :- Indirect Expenditure	<b>22,534</b>	<b>61,590</b>	<b>39,057</b>	<b>0</b>	<b>39,057</b>	<b>36.6%</b>
<b>Net Expenditure</b>	<b>(22,534)</b>	<b>(61,590)</b>	<b>(39,057)</b>			
<u>225 The Alexander Centre</u>						
4240 Rentals & Lease of Premises	1,885	4,000	2,115		2,115	47.1%
The Alexander Centre :- Indirect Expenditure	<b>1,885</b>	<b>4,000</b>	<b>2,115</b>	<b>0</b>	<b>2,115</b>	<b>47.1%</b>
<b>Net Expenditure</b>	<b>(1,885)</b>	<b>(4,000)</b>	<b>(2,115)</b>			
<u>230 The Guildhall</u>						
1300 Guildhall Lettings	2,295	1,000	(1,295)			229.5%
1750 Guildhall Weddings	608	2,000	1,392			30.4%
1900 Other Income	375	0	(375)			0.0%
The Guildhall :- Income	<b>3,278</b>	<b>3,000</b>	<b>(278)</b>			<b>109.3%</b>
4200 Rates	3,093	3,000	(93)		(93)	103.1%
4205 Electricity	2,713	1,500	(1,213)		(1,213)	180.9%
4210 Water	89	250	161		161	35.6%
4215 Telephone/Alarm Lines	288	500	213		213	57.5%
4300 Clock Maintenance	225	250	25		25	90.0%
4305 Maintenance	1,437	5,000	3,563		3,563	28.7%
4306 Alarm Maintenance	932	0	(932)		(932)	0.0%



## Detailed Income &amp; Expenditure by Budget Heading 13/01/2020

Month No: 9

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4310 Window Cleaning	300	400	100		100	75.0%
4325 Guildhall Lift Maintenance	1,433	1,400	(33)		(33)	102.4%
4330 Guildhall Reserves	0	2,500	2,500		2,500	0.0%
<b>The Guildhall :- Indirect Expenditure</b>	<b>10,510</b>	<b>14,800</b>	<b>4,290</b>	<b>0</b>	<b>4,290</b>	<b>71.0%</b>
<b>Net Income over Expenditure</b>	<b>(7,231)</b>	<b>(11,800)</b>	<b>(4,569)</b>			
<u>235 St Nicholas Road Allotments</u>						
4210 Water	2	0	(2)		(2)	0.0%
<b>St Nicholas Road Allotments :- Indirect Expenditure</b>	<b>2</b>	<b>0</b>	<b>(2)</b>	<b>0</b>	<b>(2)</b>	
<b>Net Expenditure</b>	<b>(2)</b>	<b>0</b>	<b>2</b>			
<u>240 Front Brents Jetty</u>						
1410 Belvedere Road Moorings	3,177	2,000	(1,177)			158.8%
<b>Front Brents Jetty :- Income</b>	<b>3,177</b>	<b>2,000</b>	<b>(1,177)</b>			<b>158.8%</b>
4205 Electricity	23	120	97		97	19.0%
4210 Water	99	100	1		1	98.8%
4270 Town Jetty	0	14,000	14,000		14,000	0.0%
4305 Maintenance	0	3,500	3,500		3,500	0.0%
<b>Front Brents Jetty :- Indirect Expenditure</b>	<b>122</b>	<b>17,720</b>	<b>17,598</b>	<b>0</b>	<b>17,598</b>	<b>0.7%</b>
<b>Net Income over Expenditure</b>	<b>3,055</b>	<b>(15,720)</b>	<b>(18,775)</b>			
<u>245 Facilities Management</u>						
4125 Uniform	72	100	28		28	72.5%
4145 Insurances	611	0	(611)		(611)	0.0%
4170 Vehicles	497	0	(497)		(497)	0.0%
4175 Vehicle Fuel	236	0	(236)		(236)	0.0%
4215 Telephone/Alarm Lines	349	600	251		251	58.2%
4255 Facilities Manager Training	0	500	500		500	0.0%
4260 Facilities Manager Equipment	1,828	1,000	(828)		(828)	182.8%
4261 Tools	20	0	(20)		(20)	0.0%
4305 Maintenance	1,339	0	(1,339)		(1,339)	0.0%
<b>Facilities Management :- Indirect Expenditure</b>	<b>4,952</b>	<b>2,200</b>	<b>(2,752)</b>	<b>0</b>	<b>(2,752)</b>	<b>225.1%</b>
<b>Net Expenditure</b>	<b>(4,952)</b>	<b>(2,200)</b>	<b>2,752</b>			
<u>250 Grants</u>						
1200 Grants Received	3,749	0	(3,749)			0.0%
<b>Grants :- Income</b>	<b>3,749</b>	<b>0</b>	<b>(3,749)</b>			

## Detailed Income &amp; Expenditure by Budget Heading 13/01/2020

Month No: 9

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4500 Grants	26,249	26,000	(249)		(249)	101.0%
4944 Christmas Grant	805	0	(805)		(805)	0.0%
Grants :- Indirect Expenditure	<b>27,054</b>	<b>26,000</b>	<b>(1,054)</b>	<b>0</b>	<b>(1,054)</b>	<b>104.1%</b>
<b>Net Income over Expenditure</b>	<b>(23,305)</b>	<b>(26,000)</b>	<b>(2,695)</b>			
<u>255 Business Support</u>						
1700 faversham.org income	25	0	(25)			0.0%
Business Support :- Income	<b>25</b>	<b>0</b>	<b>(25)</b>			
<b>Net Income</b>	<b>25</b>	<b>0</b>	<b>(25)</b>			
<u>260 Economic Business Development</u>						
4600 Website/Social Media	4,329	6,420	2,091		2,091	67.4%
4605 Area Guide	285	200	(85)		(85)	142.5%
4610 Distribution Campaign	0	0	0	3,360	(3,360)	0.0%
4615 Exhibitions & Excursions	75	1,500	1,425		1,425	5.0%
4635 Advertising	375	1,000	625		625	37.5%
Economic Business Development :- Indirect Expenditure	<b>5,064</b>	<b>9,120</b>	<b>4,056</b>	<b>3,360</b>	<b>696</b>	<b>92.4%</b>
<b>Net Expenditure</b>	<b>(5,064)</b>	<b>(9,120)</b>	<b>(4,056)</b>			
<u>265 Events</u>						
1650 Transport Weekend Income	2,965	5,000	2,035			59.3%
Events :- Income	<b>2,965</b>	<b>5,000</b>	<b>2,035</b>			<b>59.3%</b>
4885 Transport Weekend	3,790	5,000	1,210		1,210	75.8%
4905 Community Events	1,734	3,000	1,266		1,266	57.8%
4910 Events and Marketing	530	0	(530)		(530)	0.0%
4925 Food Festival	1,241	2,000	759		759	62.1%
4926 Hat Festival	100	200	100		100	50.0%
4947 Capture Faversham	153	0	(153)		(153)	0.0%
Events :- Indirect Expenditure	<b>7,548</b>	<b>10,200</b>	<b>2,652</b>	<b>0</b>	<b>2,652</b>	<b>74.0%</b>
<b>Net Income over Expenditure</b>	<b>(4,583)</b>	<b>(5,200)</b>	<b>(617)</b>			
<u>270 Public Spaces</u>						
1900 Other Income	314	0	(314)			0.0%
Public Spaces :- Income	<b>314</b>	<b>0</b>	<b>(314)</b>			
4275 Swale Borough Council Funding	2,158	0	(2,158)		(2,158)	0.0%
4811 Tikspac	260	0	(260)		(260)	0.0%
Public Spaces :- Indirect Expenditure	<b>2,418</b>	<b>0</b>	<b>(2,418)</b>	<b>0</b>	<b>(2,418)</b>	
<b>Net Income over Expenditure</b>	<b>(2,105)</b>	<b>0</b>	<b>2,105</b>			
5000 plus Transfer From EMR	850					

## Detailed Income &amp; Expenditure by Budget Heading 13/01/2020

Month No: 9

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
5001 less Transfer To EMR	314					
<b>Movement to/(from) Gen Reserve</b>	<b>(1,568)</b>					
<u>280 Special Provision</u>						
1655 WW1 Projects Income	158	0	(158)			0.0%
1900 Other Income	0	500	500			0.0%
Special Provision :- Income	<b>158</b>	<b>500</b>	<b>342</b>			<b>31.6%</b>
4210 Water	10	0	(10)		(10)	0.0%
4280 Community Land Trust	(34)	0	34		34	0.0%
4780 Doddington Library	1,250	0	(1,250)		(1,250)	0.0%
4800 Town Regalia	192	0	(192)		(192)	0.0%
4805 Youth Facilities	1,435	2,000	565		565	71.8%
4815 Neighbourhood Plan	1,548	0	(1,548)		(1,548)	0.0%
4825 Special Projects	2,205	3,500	1,295		1,295	63.0%
4830 Allotments	36,883	10,000	(26,883)		(26,883)	368.8%
4835 Magna Carta	2,000	10,000	8,000		8,000	20.0%
4860 Heritage Project	0	10,000	10,000		10,000	0.0%
4870 20's Plenty	3,524	5,000	1,477		1,477	70.5%
4890 Swing Bridge	0	7,000	7,000		7,000	0.0%
4895 Skate Park	0	3,000	3,000		3,000	0.0%
4900 12 Market Place	0	1,200	1,200		1,200	0.0%
Special Provision :- Indirect Expenditure	<b>49,012</b>	<b>51,700</b>	<b>2,688</b>	<b>0</b>	<b>2,688</b>	<b>94.8%</b>
<b>Net Income over Expenditure</b>	<b>(48,854)</b>	<b>(51,200)</b>	<b>(2,346)</b>			
5000 plus Transfer From EMR	3,218					
<b>Movement to/(from) Gen Reserve</b>	<b>(45,637)</b>					
<u>290 12 Market Place Premises</u>						
1310 12 Market Place Lettings	250	0	(250)			0.0%
1900 Other Income	0	1,000	1,000			0.0%
12 Market Place Premises :- Income	<b>250</b>	<b>1,000</b>	<b>750</b>			<b>25.0%</b>
4200 Rates	3,642	6,100	2,458		2,458	59.7%
4205 Electricity	5,311	1,250	(4,061)		(4,061)	424.9%
4210 Water	936	500	(436)		(436)	187.2%
4215 Telephone/Alarm Lines	629	0	(629)		(629)	0.0%
4290 Loan Repayment	28,297	21,750	(6,547)		(6,547)	130.1%
4305 Maintenance	35	5,000	4,965		4,965	0.7%
4306 Alarm Maintenance	0	500	500		500	0.0%
4310 Window Cleaning	290	120	(170)		(170)	241.7%

## Detailed Income &amp; Expenditure by Budget Heading 13/01/2020

Month No: 9

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4326 12 Market Lift Maintenance	348	0	(348)		(348)	0.0%
4750 Office Move	385	0	(385)		(385)	0.0%
4860 Heritage Project	500	0	(500)		(500)	0.0%
4900 12 Market Place	2,354	0	(2,354)		(2,354)	0.0%
4920 Building Works	(92)	0	92		92	0.0%
4999 12 Market Place - Misc	150	0	(150)		(150)	0.0%
12 Market Place Premises :- Indirect Expenditure	<b>42,784</b>	<b>35,220</b>	<b>(7,564)</b>	<b>0</b>	<b>(7,564)</b>	<b>121.5%</b>
<b>Net Income over Expenditure</b>	<b>(42,534)</b>	<b>(34,220)</b>	<b>8,314</b>			
<u>300 Memorial</u>						
1220 Memorials	(671)	0	671			0.0%
Memorial :- Income	<b>(671)</b>	<b>0</b>	<b>671</b>			
<b>Net Income</b>	<b>(671)</b>	<b>0</b>	<b>671</b>			
<b>Grand Totals:- Income</b>	<b>383,131</b>	<b>380,534</b>	<b>(2,597)</b>			<b>100.7%</b>
<b>Expenditure</b>	<b>289,683</b>	<b>401,500</b>	<b>111,817</b>	<b>3,360</b>	<b>108,457</b>	<b>73.0%</b>
<b>Net Income over Expenditure</b>	<b>93,449</b>	<b>(20,966)</b>	<b>(114,415)</b>			
plus Transfer From EMR	4,068					
less Transfer To EMR	314					
<b>Movement to/(from) Gen Reserve</b>	<b>97,202</b>					