

**MINUTES OF THE POLICY AND FINANCE COMMITTEE MEETING** held at The Guildhall, Faversham, on Monday 27 July 2020, 7pm

**Present:**

Cllr B J Martin	Cllr Saunders	Cllr Irwin
Deputy Mayor Cllr T Martin	Cllr Barker	Cllr Knights
The Mayor Cllr Reynolds	Cllr Hook	

**In Attendance:**

L Bareham (Town Clerk)

<b>147.</b>	<b><u>Apologies</u></b> None	
<b>148.</b>	<b><u>Declarations of Pecuniary Interest</u></b> None	
<b>149.</b>	<b><u>Minutes and Matters Arising</u></b> The Minutes were proposed by Cllr Barker, proposed by Cllr T Martin and on being put to the meeting it was <b><i>RESOLVED to accept the Minutes of the Policy and Finance Meeting dated 22 June 2020</i></b>	
<b>150.</b>	<b><u>Supporting the Renewal of the Town Offer</u></b> Cllr Saunders reported on the first focus meeting with groups in the town, where attendees recognised the importance of working together. Whilst they were concerned about their own assets, they were not at the stage to devote time to a partnership. However, they were grateful that the Town Council was engaging and welcomed support in fundraising and coordination of events. Research on targeted fundraising via a lottery and engaging with a local charity to hold the funds to manage the money and a way of drawing on more volunteers to help steward events will be undertaken. A further focus group is planned with event organisers. It was proposed by Cllr Saunders, seconded by Cllr Knights and on being put to the meeting it was <b><i>RESOLVED that the Town Clerk and EDO would work on a final proposal to be brought to September's meeting.</i></b>	
<b>151.</b>	<b><u>Action Plan</u></b> It was agreed to look at budgets against actions in September. Items particularly noted were the role of a youth worker, what activities can	

	<p>be delivered at this time. The Mayor to meet with Dan Corcoran and the Youth Working Group to consider activities from September. Cllr T Martin reported on the proposed Magna Carta exhibition and noted that the HLF had closed funding but there was an opportunity with Viridor Credits or potential funding from Thames Corridor. A town wide 20mph is doing well.</p> <p>Cllr Barker stated the NHP area was due to be designated and the working group was selecting a communications partner. He also noted communicating using a RAG system and reporting on progress, spend and actions.</p>	
152.	<p><b><u>Heritage Working Group</u></b> Cllr T Martin advised the group was still seeking funding for the Magna Carta exhibition.</p>	
153.	<p><b><u>Face to Face Meetings</u></b> The NALC guidance was noted. Cllr Barker proposed, seconded by Cllr Knights and on being put to the meeting it was <b><i>RESOLVED to continue to meet virtually and review in three months' time.</i></b></p>	
154.	<p><b><u>Town Council Website</u></b> Cllr Barker had put together a requirements document to capture needs and had met with Zonkey who provide Frome TC's website. Their new version for councils had more functionality and accessibility. No analytics are provided with the current website. A second quote will be sought before moving the website. The Faversham Society will be approached to take over the history pages of Faversham.org and the community pages will be included in the new town council site. It was proposed by Cllr Barker, seconded by Cllr T Martin and on being put to the meeting it was <b><i>RESOLVED to approach The Faversham Society to take over the history pages</i></b></p>	
155.	<p><b><u>Any Other Business</u></b> It was noted that a meeting in August was required to agree payments, this will take place after the Planning Committee</p>	
<p>Meeting ended at 19.46</p> <p>Date of next meeting 28<sup>th</sup> September 2020</p>		