



DEPUTY TOWN CLERK – MISS ADRIENNE BEGENT
THE TOWN HALL, 12 MARKET PLACE, FAVERSHAM, ME13 7AE
Telephone: 01795 503286 Email: Adrienne.Begent@favershamtc.co.uk

23rd April 2020

**TO ALL MEMBERS OF FAVERSHAM TOWN COUNCIL'S
NEIGHBOURHOOD PLAN STEERING GROUP**

Dear Member

YOU ARE HEREBY INVITED TO ATTEND a Meeting of Faversham Town Council Neighbourhood Plan Steering Group to be held virtually, on Wednesday 29th April 2020 at **7.00 p.m.**

Yours sincerely

Adrienne Begent
Deputy Town Clerk

AGENDA

1. Apologies for absence
2. To approve minutes of 3rd February (attached)
3. Update on Grant and Technical support funding – Adrienne
4. Update on the evidence base from the TGs – Geoff
5. Review and agreement on Phase 1 communication plan – Kris/John
6. Review of proposal for NHP website – Kris
7. Next steps on HNA – Harold
8. Governance of NHP communication – All
9. Copy outline for next FTC Newsletter – John
10. Review of value and principles and next steps – John.
11. Dates for future meetings/approval and dissemination of minutes -Adrienne
