



TOWN CLERK – MS LOUISE BAREHAM
12 Market Place, Faversham, Kent, ME13 7AE
Telephone: 01795 503288 Email: Louise.Bareham@favershamtowncouncil.gov.uk

8th April 2020

**TO: ALL MEMBERS OF FAVERSHAM TOWN COUNCIL'S
POLICY & FINANCE COMMITTEE**

The Mayor, Cllr A Reynolds	Cllr B J Martin	Cllr K Barker
Cllr D Knights	Cllr T Martin	Cllr J Saunders
Cllr E Thomas	Cllr A Hook	Cllr J Irwin

Dear Committee Member

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of Faversham Town Council's Policy and Finance Committee to take place at 7pm on Wednesday 15th April when the following business will be transacted.

Yours sincerely

Louise Bareham

Louise Bareham PSLCC
Town Clerk

AGENDA

1	Apologies for Absence To receive apologies for absence
2	Declarations of Interest To receive declarations of interest for items listed on the Agenda
3	Minutes of the Previous Meeting and Matters Arising To approve the Minutes of the Previous Meeting and consider any matters arising
4	Committee Structure Review Item deferred from previous meeting – To consider the Committee Structure Review Report
5	12 Market Place

	Item deferred from previous meeting – To review the use of the front space and agree the next steps
6	Communication with Residents during Covid-19 Item deferred to the Committee from Full Council – To consider the proposal from Cllr Hook to write to all residents
7	Disaster Recovery To consider the period following Coronavirus lockdown and beyond, specifically residents, community groups and charities, independent businesses, tourism and events.
8	Action Plan To consider the Annual Action Plan for 2020-2021
9	Advice Services Grant To review the grant application process
10	Risk Assessment To review the Council's Risk Assessment
11	Annual Meeting To consider feasibility of holding the Annual Town Council Meeting
12	Any Other Business For items not listed elsewhere and for future agendas

You may join the live meeting here

https://teams.microsoft.com/l/meetup-join/19%3ameeting_OThkMWE4YmMtZDI3MC00MjYwLTg3MDgtZGMyNjFiMTIwMjEy%40thread.v2/0?context=%7b%22id%22%3a%22be2f0b74-03c5-48bc-a9bd-530536a602db%22%2c%22oid%22%3a%22d4c2a962-5615-4574-8053-f04fd2f76ec2%22%2c%22isBroadcastMeeting%22%3atrue%7d