



TOWN CLERK – MS LOUISE BAREHAM  
12 Market Place, Faversham, Kent, ME13 7AE  
Telephone: 01795 503286 Email: Louise.Bareham@favershamtowncouncil.gov.uk

13 January 2020

## TO ALL MEMBERS OF FAVERSHAM TOWN COUNCIL

Dear Councillor

**YOU ARE HEREBY SUMMONED TO ATTEND** the Meeting of Faversham Town Council to be held in **the Guildhall**, Faversham, on Monday 20 January 2020 at **7.00pm**.

Yours sincerely

*Louise Bareham*

Louise Bareham PSLCC  
Town Clerk

**The Mayor will allow a maximum of thirty minutes for Members of the Council to receive questions from registered electors of the Town before the formal meeting commences. When providing your name and address prior to addressing the meeting, please confirm or otherwise, that you consent to your personal details being recorded in the Minutes. Your personal data will be processed as directed by GDPR Article 5.**

**This meeting may be filmed or recorded. At the start of the meeting the Mayor will confirm if all or part of the meeting is being filmed or audio recorded. The whole of the meeting will be recorded, except where there are confidential or exempt items. If any member of the public has an objection to being filmed, please make yourself known to the Mayor or the Town Clerk before the start of the meeting.**

### AGENDA

1. Apologies

To receive apologies and acceptance of reasons for absence.

2. Declarations of Pecuniary and Non-Pecuniary Interests

Members who have an interest to declare on any items on the Agenda, must declare the existence and nature of it at the start of the meeting and act in accordance with the Council's Code of Conduct (s27 Localism Act 2011).

3. Draft Budget Report and Earmarked Reserves

To agree the Final Budget and Earmarked Reserves

4. Precept

To agree the Precept required by Faversham Town Council for the Financial Year 2020/2021 (subject to Item 5)

*Private Session. To Resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

5. Salaries

To receive the recommendations of the Staffing Committee.