



TOWN CLERK – MS LOUISE BAREHAM
12 Market Place, Faversham, Kent, ME13 7AE
Telephone: 01795 503286 Email: Louise.Bareham@favershamtowncouncil.gov.uk

4 May 2020

TO ALL MEMBERS OF FAVERSHAM TOWN COUNCIL

Dear Councillor

YOU ARE HEREBY SUMMONED TO ATTEND the Annual Meeting of Faversham Town Council to be held on Monday 11 May 2020 at **7.00pm**.

Yours sincerely

Louise Bareham

Louise Bareham PSLCC
Town Clerk

The Mayor will allow a maximum of 15 minutes for Members of the Council to receive written questions from registered electors of the Town before the formal meeting commences. Questions to be sent to the Town Clerk by 5pm. When providing your name and address please confirm or otherwise, that you consent to your personal details being recorded in the Minutes. Your personal data will be processed as directed by GDPR Article 5.

AGENDA

1. Election of the Mayor
The Mayor will receive nominations for the Mayor of Faversham for the Civic Year 2020 to 2021. If more than one nomination is received an election will be held immediately.
2. Election of the Deputy Mayor
The Mayor will receive nominations for the Deputy Mayor of Faversham for the Civic Year 2020 to 2021. If more than one nomination is received an election will be held immediately.
3. Apologies
To receive apologies and acceptance of reasons for absence.

4. Declarations of Pecuniary and Non-Pecuniary Interests
Members who have an interest to declare on any items on the Agenda, must declare the existence and nature of it at the start of the meeting and act in accordance with the Council's Code of Conduct (s27 Localism Act 2011).
5. Previous Minutes
To receive and accept as a true record the Minutes of the Extraordinary Town Council Meeting held on 27th April 2020 and any matters for report.
6. 20's Plenty Committee
To receive the Minutes of the 20's Plenty Committee dated 23rd April 2020
7. Coronavirus Emergency Update
To receive an update
8. Appointment to Committees
To agree the appointment of Members to the following committees and working groups
 - Planning Committee
 - Policy and Finance Committee
 - Public Spaces Committee
 - 20's Plenty Committee
 - Staffing Committee
 - Complaints Committee
 - Heritage Working Group
 - Town Marketing Group
 - Equality and Diversity Working Group
 - Neighbourhood Plan Steering Group
 - Youth Working Group
 - Climate and Biodiversity
9. Appointment of Representatives to Outside Bodies
To agree the appointment of Representatives to Outside Bodies
10. Insurance
To approve the resolution "*The Council confirms that arrangements for insurance cover in respect of all insurable risks is in place for the Civic Year 2020 to 2021*".
11. Newsletter
To approve the draft newsletter
12. Receipts and Payments
To resolve to agree receipts and approve payments to be made (tabled)

Link to join the live meeting:

https://teams.microsoft.com//meetup-join/19%3ameeting_MzU0MjNlZWEtZDhmMC00NjNmLWEyMTAtMzUxOWIxYzFjODUz%40thread.v2/0?context=%7b%22Tid%22%3a%22be2f0b74-03c5-48bc-a9bd-530536a602db%22%2c%22Oid%22%3a%22d4c2a962-5615-4574-8053-f04fd2f76ec2%22%2c%22IsBroadcastMeeting%22%3a%22true%22%7d