

## TERMS OF REFERENCE

### Community Services Committee

This committee will be subject to the General terms of Reference for Committees, together with the following:

1. To develop and review the Council's Community Engagement Policy.
2. To oversee and monitor the performance of the Local Engagement Forum.
3. To engage with diverse groups in the community using a variety of methods.
4. To prepare and recommend contents for the Council's quarterly newsletter.
5. To oversee the KALC Community Award Scheme, or similar.
6. To make recommendations to the Council on a broad range of community activities including innovative projects.
7. To make recommendations to the Council on the setting up of a Youth Council or similar forum.
8. To determine how the Council can work constructively with the Faversham Business Partnership, Faversham Market Co-operative and Visit Faversham for the benefit of business and tourism in the town.
9. To develop and review Fairtrade policy within the town.
10. To prepare and control the Annual Report.
11. To develop the Annual Town Meeting.
12. To develop an effective Emergency Plan.
13. Ensure the Council meets its duties in relation to bio-diversity and crime & disorder.